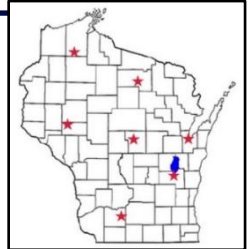




Fall Workshops September 2026



Join us to learn about budgeting, leadership, grant writing, assessment roll corrections, financial reconciliation, comprehensive planning, road safety, and more!

Tuesday, 9/15: Barneveld, Deer Valley Lodge
Wednesday, 9/16: Fond du Lac, Prairie Theater
Thursday, 9/17: Green Bay, Rock Garden

Monday, 9/21: Stevens Point, Holiday Inn
Tuesday, 9/22: Rhinelander, The Pines
Wednesday, 9/23: Cable, Lakewoods Resort
Thursday, 9/24: Eau Claire, Florian Gardens

Monday – Thursday, 9/28 – 10/1: Webinars

All workshop registrants will receive access to recordings of the presentations. Register on the Wisconsin Towns Association website, wisctowns.com, or by mail.

Thanks to our 2026 Fall Workshops sponsor:



2026 Fall Town & Village Workshops

PROGRAM DESCRIPTIONS

The Power of Perspective

Wisconsin Towns Association and Local Government Education Staff

It is said that beauty is in the eye of the beholder. The conclusion that something is beautiful is a personal perspective influenced by our own individual perceptions. Perspective and perception lead different folks in the exact same scenario to make widely differing conclusions, acting as the gas that fuels conflict. Learn to recognize perspective, what drives it, and how to manage it to become a more effective community leader.

Understanding Local Government Revenue Sources

Wisconsin Towns Association Legal Staff

Learn about the various revenue sources available to local governments – state aids, property taxes, fees, borrowing, etc. We'll discuss how to access and maximize these resources and how revenue estimates affect local government budgeting decisions.

Effective Grant Writing

Daniel Foth and Bill Oemichen, Local Government Education

Securing a grant for a community project can make a huge difference for town/village finances. Presenters will discuss how to find grant programs and how to complete a successful grant application. Training will also address how to use artificial intelligence to create greater grant opportunities for your community.

Using and Updating the Comprehensive Plan

Rebecca Roberts, Wisconsin Towns Association

Learn about the role of the comprehensive plan in local decision-making and the importance of updating your plan to achieve town goals. We'll discuss plan commission and town board roles, changes impacting neighboring municipalities, and how to work with the county, regional planning commission, and consultants as needed.

Master the Basics of Building Safer Roads

Andi Bill and Andrew McFadden, Wisconsin Local Technical Assistance Program

Learn how to navigate the Manual of Uniform Traffic Control Devices (MUTCD), understand when and where different traffic control devices are appropriate, and walk away with practical answers to the questions local agencies ask most often.

Trust but Verify: End of Year Reconciliation and Audit Tips

Melissa Kono, Wisconsin Towns Association / Local Government Education

This presentation will provide an overview of financial reconciliation requirements for clerks and treasurers and recommended audit procedures for local governments.

Correction of Assessment Errors and Chargebacks

WI Department of Revenue (DOR) Staff

Join the DOR's State and Local Finance Division for an overview of property assessment corrections, omissions, and chargebacks, and the role of local government in correcting and preventing errors. The session will also address the role of revaluation and equalized values in the property assessment process.

BONUS SESSION (Only Presented Via Webinar / On-Demand Video Recording)

Municipal Levy Limit Worksheet Reporting

Frank Bozich, WI Department of Revenue (DOR)

Review Wisconsin's levy limit law, with a focus on key lines from the 2026 Municipal Levy Limit Worksheet. This session will equip attendees with a deeper understanding of the worksheet, helpful filing tips, and info regarding available resources.

IN-PERSON WORKSHOP SCHEDULE

Plenary Session for All Attendees			
8:15 - 8:30 a.m.		Introductions and Overview	
8:30 - 9:30 a.m.		The Power of Perspective	
9:30 - 10:30 a.m.		Understanding Local Government Revenue Sources	
10:30 - 10:45 a.m.		Break	
10:45 – 11:45 a.m.		Effective Grant Writing	
Lunch			
Breakout Sessions			
General Topics		Clerks and Treasurers	
12:45 - 1:45 p.m.	Using and Updating the Comprehensive Plan	12:45 - 1:15 p.m.	Reconciliation and Audit Tips
		1:15 - 1:45 p.m.	Assessment Corrections and Chargebacks
1:45 - 2:00 p.m.	Break	1:45 - 2:00 p.m.	Break
2:00 - 3:00 p.m.	Building Safer Roads	2:00 - 3:00 p.m.	Corrections and Chargebacks (cont.)
3:00 p.m.	Evaluations / Adjourn	3:00 p.m.	Evaluations / Adjourn

LIVE WEBINAR / TELECONFERENCE SCHEDULE

Monday, 9/28	1:00 - 2:00 p.m.	The Power of Perspective
	2:15 - 3:15 p.m.	Effective Grant Writing
Tuesday, 9/29	8:00 - 10:00 a.m.	BONUS SESSION: Municipal Levy Limit Worksheet
	10:15 - 11:45 a.m.	Assessment Corrections and Chargebacks
Wednesday, 9/30	1:00 - 2:00 p.m.	Local Government Revenue Sources
	2:15 - 2:45 p.m.	Reconciliation and Audit Tips
Thursday, 10/1	9:00 - 10:30 a.m.	Using / Updating the Comprehensive Plan
	10:45 - 11:45 a.m.	Building Safer Roads

2026 FALL WORKSHOPS REGISTRATION FORM

All registrants (including in-person attendees) will receive access to the live webinar presentations, as well as on-demand access to recordings of each session. **Copies of PPT slides will not be printed, but will be available on the WTA website prior to the workshops.** Registrants will receive an email (at the email address you provide below) with information about how to join the webinars and how to access the materials and recordings on the website. **AN EMAIL IS REQUIRED FOR REGISTRATION.** If you plan to attend the webinars via telephone, the phone number from which you will be calling is also required.

Name _____ Office _____
Town _____ County _____
Mailing Address _____
City/State _____ ZIP _____
Telephone (**REQUIRED for teleconference access**) _____
Email (**REQUIRED**) _____

I plan to attend the following workshop (please check one):

- ☐ Tuesday, September 15: Barneveld – Deer Valley Lodge
- ☐ Wednesday, September 16: Fond du Lac – Prairie Theater and Event Center
- ☐ Thursday, September 17: Green Bay – Rock Garden
- ☐ Monday, September 21: Stevens Point – Holiday Inn
- ☐ Tuesday, September 22: Rhinelander – The Pines Event Center
- ☐ Wednesday, September 23: Cable – Lakewoods Resort
- ☐ Thursday, September 24: Eau Claire – Florian Gardens
- ☐ Virtual Programming Only (Live Webinars Sept. 28 – Oct. 1 + On-Demand Access to Recordings)

FEE: \$75 – Early registration (**payment must be received at least 15 days in advance of the workshop date**)
\$90 – Late registrations and walk-in registrations

Cancellations received 15 days or more in advance of the workshop date will receive a full refund, minus a \$15.00 administrative fee. Cancellations received less than 15 days in advance will be charged a \$15.00 administrative fee plus the cost of the meal. Refund requests submitted 30 or more days after the event will not be processed.

If you have to miss an in-person workshop due to illness, please contact the WTA office to either cancel your registration as explained above or change your registration to “Virtual Programming Only.”

This form should be copied for multiple registrations. Make checks payable to the Wisconsin Towns Association and mail along with registration forms to:

Wisconsin Towns Association; W7686 County Road MMM; Shawano, WI 54166.

If you plan to attend virtual programming only, please return your registration form(s) and check(s) to the WTA office by Wednesday, September 23, 2026 to ensure you receive messages about where to download materials and how to connect to the live webinar/teleconference sessions in a timely fashion.

Registration and payment may also be submitted online on the WTA website, www.wisctowns.com. A 3.65% credit card processing convenience fee will be added for payments made via credit card.

Questions? Please email wtowns@wisctowns.com or call (715) 526-3157.