



PROGRAM CYCLE – Timeline Review



Quick Overview:

1. The LRIP program timeline, roles and responsibilities is partly based in statute, partly driven by Trans 206 of the Admin Code, and partly determined by the policy guidelines laid out by WisDOT.
2. Over the years, there have been deviations to the milestone dates laid out in the LRIP Policy Guidelines, which has resulting in variations between counties in when certain activities are required.
3. One of the reasons WisDOT has pledged to begin the process of revising Trans 206 is the challenges that the timeline has caused, leading to the inconsistencies across the state in terms of program management for LRIP
4. The LRIP Pilot, which began in the 2024-25 Program Cycle, and will continue for certain counties in the 2026-27 Program Cycle, allowed for a refining of the timeline (although maintaining the hard statutory date to have all LRIP program applications for all components (Entitlement, Discretionary, & Supplemental into WisDOT on January 15th).



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LRIP Program Timeline According to the Policy Guidelines

Schedule	Action
September of LRIP Program Cycle year 1	WisDOT holds LRIP informational program webinar for county, municipal & town representatives
October 1	Deadline for all committees (CHIDC, CTRIC, and CMSIC) to select members and chair.
November 1	County: selects CHI and CHID projects Towns, Cities and Villages: deadline date for CTRIC, CMSIC and CHIDC to notify WisDOT of the name of the chair. Deadline for CTRIC and CMSIC committees to meet, make project selections and forward entitlement and discretionary project applications to the CHC and MSIGT communities to submit project applications to the County Highway Commissioners (CHC's) (or Facilitators)
December 1	Counties submit CHID and CHIS project applications to the CHIDC
January 15	Deadline date for CHC (or Facilitators) to submit all entitlement, discretionary and supplemental applications to WisDOT



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LRIP Program Timeline

Refined Timeline – ahead of Trans 206 revision

Schedule	Action
September of LRIP Program Cycle year 1	WisDOT holds LRIP informational program webinar for county, municipal & town representatives
November 1	Deadline for all committees (CHIDC, CTRIC, and CMSIC) to select members and chair.
November 15	County: selects CHI and CHID projects Towns, Cities and Villages: deadline date for CTRIC, CMSIC and CHIDC to notify WisDOT of the name of the chair. TRI (LRIP Entitlement), TRID (Discretionary) and TRIS (Supplemental) applications are due to the CHC's or Facilitators
November 16– December 31	CTRIC Committee window to meet, to confirm TRI, TRID and TRIS projects. TRI projects awarded may work with CHC or Facilitator to enter projects into LRIPWeb, along with selected TRID and TRIS projects to be submitted to WisDOT for consideration by the Statewide Town Road Improvement Committee (STRIDC)
January 15	Deadline date for CHC (or Facilitators) to submit all entitlement, discretionary and supplemental applications to WisDOT



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LRIP Program Timeline



Why the revised timeline?

- As mentioned earlier, some Counties follow the official timeline set by WisDOT; some do not – with the ultimate goal of getting LRIP applications to WisDOT no later than January 15
- To give more breathing room for applicants to organize their local committees (CTRIC and CMSIC), have meetings to determine awards, and to rank the Discretionary and Supplemental projects (LRIP-D and LRIP-S)
- Since the revised timeline was utilized under the Pilot in 2024-25, it is applied statewide in the 2026-27 LRIP Program Cycle.



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**COUNTY HIGHWAY COMMISSIONERS
(CHCs)**

LRIP PILOT FACILITATORS

**COUNTY TOWN ROAD IMPROVEMENT
COMMITTEE (CTRIC)**

Roles and Responsibilities



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COUNTY HIGHWAY COMMISSIONERS (CHCs) Roles and Responsibilities

- Review Individual Project Applications and their Corresponding Information
- Convene and Preside over the County Town Road Improvement Committee (CTRIC) (and the County Municipal Street Improvement Committee (CMSIC)).
- Ensure that all of the Applications submitted for first-year funding do not exceed one-half of the county's funding allocation.
- Submit all applications to WisDOT via LRIPWeb by January 15th (in the coming LRIP Program Cycle, it will be January 15, 2026).
- Provide Assistance to assure compliance with advertising requirements, if requested by the recipient.
- Conduct contract lettings and awards, if requested by the project recipient.
- Review the reimbursement request submitted via LRIPWeb after the project recipient completes the project and the contractor(s) have been paid.



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LRIP PILOT FACILITATORS Roles and Responsibilities



****SAME AS CHC's in PILOT COUNTIES****

- Review Individual Project Applications and their Corresponding Information
- Convene and Preside over the County Town Road Improvement Committee (CTRIC) (and the County Municipal Street Improvement Committee (CMSIC)
- Ensure that all of the Applications submitted for first-year funding do not exceed one-half of the county's funding allocation
- Submit all applications to WisDOT via LRIPWeb by January 15th (in the coming LRIP Program Cycle, it will be January 15, 2026).
- Provide Assistance to assure compliance with advertising requirements, if requested by the recipient.
- Conduct contract lettings and awards, if requested by the project recipient
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COUNTY TOWN ROAD IMPROVEMENT COMMITTEE
(CTRIC)



Roles and Responsibilities

- Select a Committee Chair by **November 1** (under revised Pilot timeline)
- Establish the criteria to be used during the TRI project selection process
- Recommend TRI projects for funding
- Ensure TRID and TRIS applications are reviewed for eligibility, using the criteria for a discretionary or supplemental project. RANK the applications for TRID and TRIS as one block (together) and submit them to the CHC or the Pilot Facilitator via LRIPWeb.
 - NOTE: The rankings for these projects need to be in the order of projects deemed most important to least important... not to be ranked in the order the applications are received.