



Virtual Meetings

- Toll Free Phone Call or Zoom Video
- Please Mute your Phone/Computer
 - Unmute when you want to ask a question, make a motion, etc.
- Plan B
 - Moderator will mute everyone and open the microphone by unmuting everyone for Q&A at end of presentation
- Plan C
 - Moderator will mute everyone and only allow for chat Q&A

Public Notice Updates 2020



WISCONSIN TOWNS
ASSOCIATION

Empowering Town Officials



Learning Objectives

1. Experience Virtual Meeting
2. “Town Law Reform” bill – 2019 WI Act 140
3. Governmental Body Meeting Notice Updates
4. Board of Review Meeting Notice Updates
5. Resources for Checking Notice Requirements



Governmental Body Meeting Notices

- Pursuant to s. 19.84(1), Wis. Stat., the governmental body's presiding officer (or their designee) must provide at least 24 hours' advance notice to...
 1. the public;
 2. any news media who have made a written request for notices; **AND**
 3. either the municipality's official newspaper or, if no official newspaper, to at least one news medium likely to give notice in the area.

Governmental Body Meeting Notices

- Act 140 clarifies that notice to the public may be made by...
 1. Posting the notice in at least 3 public places;
 2. Posting the notice in at least one public place and on the governmental body's website; **OR**
 3. By paid publication in a news medium likely to give notice to persons affected by the meeting.

BOR Meeting Notices

- Pursuant to s. 70.47(2), Wis. Stat., the BOR clerk must provide notice of the BOR's first session...
 - At least 15 days prior in a *maintenance year* OR
 - At least 30 days prior in a *revaluation year*
- Notice of the first full, 2-hour BOR session must include all requirements in s. 70.47(7)(aa) and (ac) to (af) – aka the “long” notice.
 - “Short” notice may be used for meeting to adjourn if assessment roll is incomplete at time when the first BOR meeting must be held

BOR Meeting Notices

- Act 140 clarifies that newspaper publication is *not* required for BOR notices. Only a Class 1 notice under ch. 985 is required, meaning notice may be provided by...
 1. Posting the notice in at least 3 public places;
 2. Posting the notice in at least one public place and on the governmental body's website; **OR**
 3. By paid publication in a newspaper likely to give notice to people in the area.

Open Book Notice

- Act 140 does *not* change Open Book notice requirements.
- Pursuant to s. 70.45, Wis. Stat., at least 15 days before the assessment roll is open for examination, the municipal clerk must issue a Class 1 notice under ch. 985, by either...
 1. Posting the notice in at least 3 public places;
 2. Posting the notice in at least one public place and on the governmental body's website; **OR**
 3. By paid publication in a newspaper likely to give notice to people in the area.

Is newspaper publication still required for other types of notices?

- **YES! Always double check the statute.**
- For example, publication is still required for...
 - Ordinances with forfeiture provisions, s. 60.80(2)
 - Retail alcohol license applications, s. 125.04(3)(g)
- See “Public Notice Requirements Spreadsheet - July 2020” on WTA website
 - www.wisctowns.com > Resources > Clerk Resources

Questions?

WTA...

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